

Union Township



Application for Work Performed in Township Public Right of Way

Revised: November 1, 2006

Union Township Service Department
4312 Glen Este-Withamsville Rd.
Cincinnati, Ohio 45245
Office (513) 753-2221
Fax (513) 753-2690

Road Excavation Certificate

Date: _____ Permit Number: _____

Permission is hereby granted to: _____

Address: _____

Telephone Number: _____

Address / Location of the Proposed Roadway Excavation:

Provided the excavation conforms with the terms of the application documents filed in this office and the Union Township Specifications for the installation of facilities in a public street, roadway, or right-of-way under the jurisdiction of the Board of Trustees, Union Township, Clermont County, Ohio.

Any variations from the requirements and conditions upon which this certificate was misused may cause immediate revocation of this certificate and forfeiture of the bond.

Service Director

I hereby acknowledge that I have read, understood, and agree to the terms and specifications stated in this Roadway Excavation Certification.

Signature of Applicant

Date

Permit Application Checklist:

Every application submitted for a permit shall address the following items on the plans for review by the Union Township Service Department, Service Director, or their representative. Applicants shall check off each item provided on the application and plans, and sign below. Attach a separate letter explaining reason why any item below is not provided for on the application or plans.

- A completed application with all the requested information.
- A receipt of Permit Fee from the Service Department Permit Fee is \$2.00
- A detailed site plan.

*For Road Cuts Only

- General Liability Insurance Certificate, Performance/Maintenance Bond (\$1000)
- Road Closures must be approved in writing by the Clermont County Engineer's office.

Work Commencement Notice:

- I agree to notify Union Township Service Department at least two working days before the work is commenced by calling 513-753-2221.
- I agree to 48 hours notification to the Ohio Utilities Protection Service at 1-800-362-2764, Clermont County Sewer & Water at 513-753-3080 (OUPS Locate Work Order included)
- I agree to 48 hour advance notice for inspections by calling 513-753-2221 between 8:00am and 3:00pm Monday through Friday.
- I agree to notify the following departments two working days before work is commenced of any street closure, parking restrictions, rerouting of traffic or other restrictions which may interfere with the normal use of the street:
 - Union Township Police 513-752-1230
 - Union Township Fire/EMA 513-528-4446
 - Clermont County Engineer 513-732-8857

I, the undersigned, understand that Union Township assumes no responsibility or liability for the work done under the permit, and that all work shall be done at no cost to the Township. All work shall be done as applicable, in accordance with the laws of the State of Ohio, the Ohio Manual of Traffic Control Devices, OSHA Regulations, the Resolutions of the Trustees of Union Township and any supplemental and special provisions deemed necessary or as stated on the permit as special provisions or conditions. Union Township reserves the right to order the removal, reconstruction, relocation or repair of any work performed under a permit at the owner's expense.

I hereby agree to all terms, conditions, and restrictions so far as they apply to work to be done under the permit as issued and general provisions listed above.

Contractor's Signature

Date

UNION TOWNSHIP GENERAL SPECIFICATIONS

Road Cut - Bore – Tunneling

- _ 1. Give 24 hours notice to the Service Director before work begins. Phone number 753-2221. **RESIDENTS MUST BE GIVEN 24 HOURS NOTICE. Maintain at least one lane of traffic at all times.** Complete closure of the road will not be permitted at any time except by written permission from the Board of Trustees or their appointed representative.
- _ 2. Provide lights, signs, barricades and flaggers necessary to maintain safety in accordance with the Ohio Manual of Uniform Traffic Control Devices.
- _ 3. **Road Cuts:** The outline of the pavement cut shall be made with a saw to neat straight vertical lines. After the completion of the project BUT prior to Item 8 of these specifications, a T-Butt joint cut will be made 12" on both sides of trench to a depth of 1½ " – 2". All pavement replacement (both temporary and permanent) shall be made to meet existing surfaces when compacted and finished. (This procedure should help eliminate the washboard effect of road repairs.) (See Road Cut Diagram)
- _ 4. **Backfill specification around pipe:** Contractor shall contract appropriate agency. Clermont County Sewer and Water Specifications have precedent for pipe bedding and cover.
- _ 5. Use compacted granular fill (ODOT item #304) in 6" lifts where the edge of the ditch, trench, or pit is within 3' of the edge of pavement.
- _ 6. **Backfill under road and within 3' of the road edge:** Light mortar, or flash fill with a finished surface of asphalt cold patch 2" in depth may be maintained by the contractor until weather permits the completion of items 7 and 8 of this specification.
- _ 7. **Asphalt sub-base** 6" of (ODOT item 301 asphalt) in 2" lifts to within 2" of surface. Cold patch shall be required if asphalt 301 is not available.
- _ 8. **Finished surface** of roadway with (ODOT spec. #448), 2" installed and edges shall be sealed with liquid asphalt. Road cut when left overnight must be steel plated or backfilled and cold patched. Steel plates must be firmly secured. Any road cut made between November 15 and April 15 must be temporarily patched with 2" of 405 bituminous cold mix before end of workday. Temporary patches must be maintained by the applicant until such time as the permanent patch can be placed and accepted by the Union Township Service Director or his representative.
- _ 9. Right-of-way must be restored to "as good" or "better" condition. Proper drainage shall be maintained throughout project at all times. All ditches, slopes, drainage infrastructure, mail boxes, traffic signs, guard rail and sidewalks will be restored to County specifications (regardless of current condition). Ditches will be seeded or sodded as directed by the Township Inspector. Temporary seeding and erosion control may be required at the discretion of the inspector.
- _ 10. (Bond) (Deposit) Attached in the amount of \$1000 to indemnify the Township against liability or damage as the result of such excavation and to guarantee the performance of all conditions of the permit, if issued. (Permit is \$2.00). Applicant must provide a copy of Insurance Certificate for the amount of \$1,000,000.00 to protect the Township against liability or damage as the result of such excavation.
- _ 11. All OSHA regulations must be followed. A "COMPETENT PERSON" as defined by OSHA SHALL BE ON SITE WHILE TRENCHING.
- _ 12. Roadways and driveways shall be made passable by end of days work.

UNION TOWNSHIP GENERAL SPECIFICATIONS CONTINUED

_ 13. Pavement and berm will be kept clean of construction debris at all times. The contractor agrees to reimburse the Township for any clean up or installation of proper signs, barricades, flashers, and platting of the work site by township personnel. This includes mud tracked onto township roads.

_ 14. Materials stored in right-of-way are required to be properly barricaded and signed. Materials shall not be stored on the road surface.

_ 15. Loading and unloading of equipment and material from the roadway without protecting pavement will not be permitted. The Contractor will repair any damage to roadway.

_ 16. Contractor agrees to reimburse Union Township for the inspection of project after regular work hours or weekends.

_ 17. Other: _____

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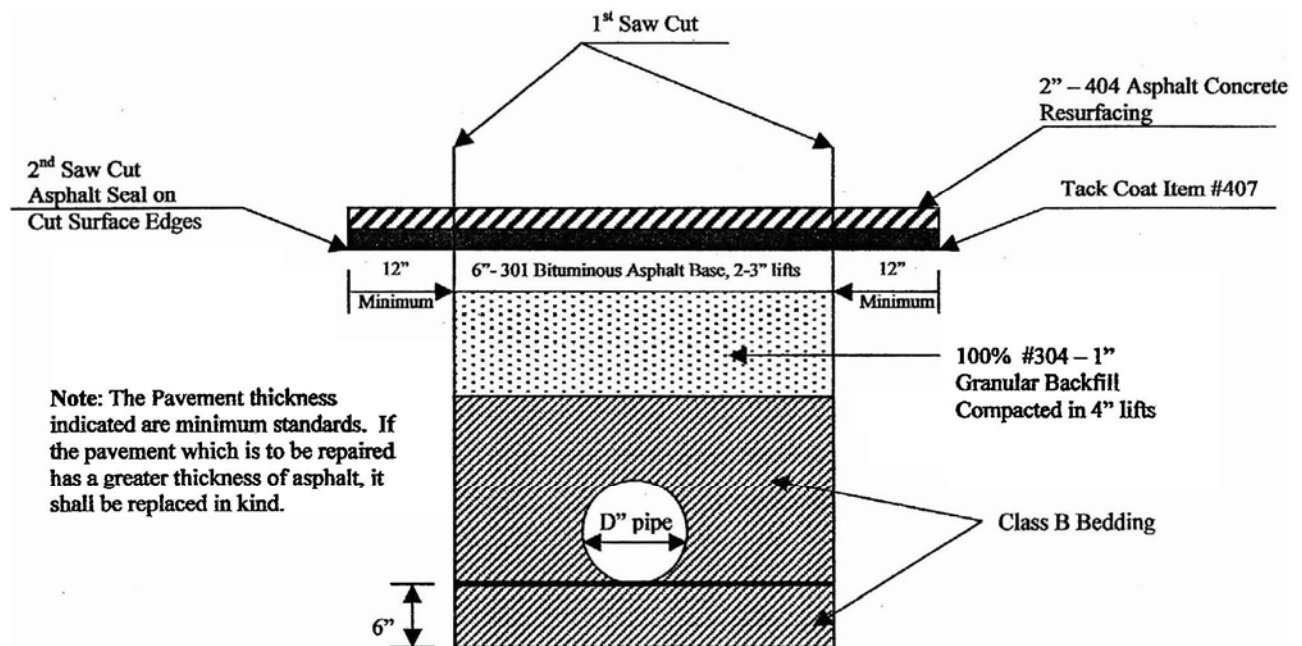
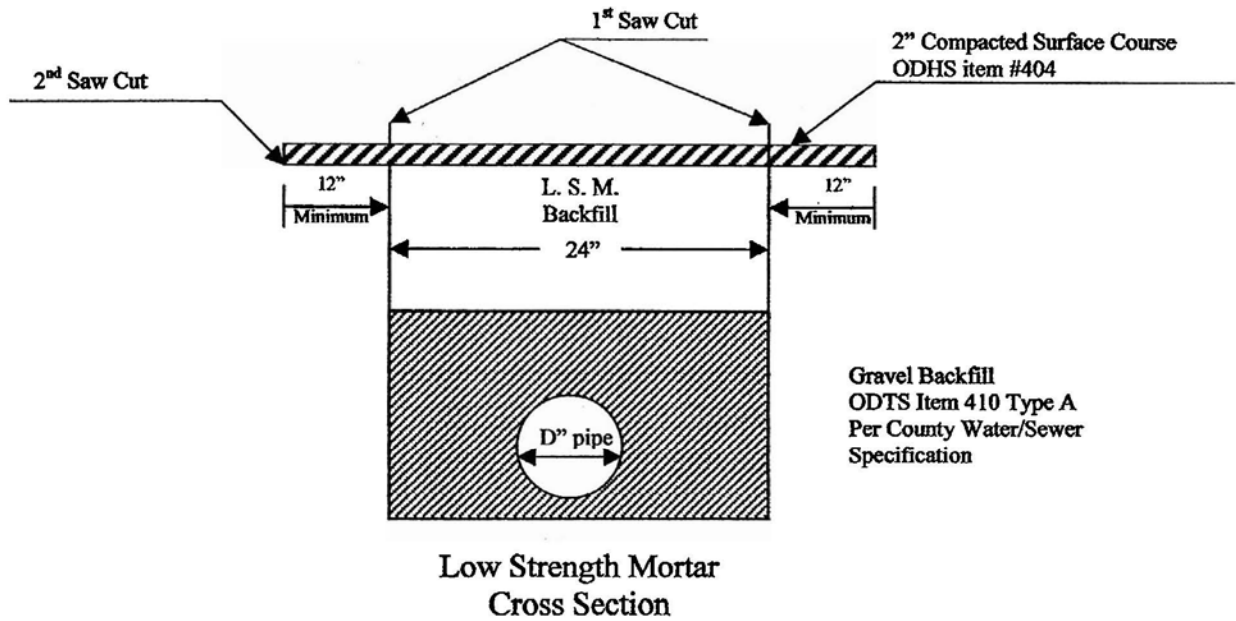
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Contractor's Signature

Date

Open Road Cut



(Please keep for your records)