

**UNION TOWNSHIP
BOARD OF TRUSTEES
MEETING AGENDA**

**January 13, 2026
6:00 PM**

**Union Township Civic Center
4350 Aicholtz Road
Union Township, Ohio 45245**

www.utclermont.gov

CALL TO ORDER: **Joe Dills, Chair**

PLEDGE OF ALLEGIANCE: **Joe Dills, Chair**

ROLL CALL: **Joe Dills, Chair**
John Becker, Vice-Chair
Michael Logue, Trustee

CORRESPONDENCE

Ronald B. Campbell, Fiscal Officer

PROCLAMATIONS & SPECIAL PRESENTATIONS

- **Union Township Years of Service Recognition Program**
 1. *Jason Rooms – 20 Years (1/30/2026) – Fire Department*

PERSONNEL ACTIONS

PUBLIC COMMENTS

DEPARTMENT REPORTS

Department Heads will present their monthly reports in the following order:

Fire & Emergency Medical Service – Austin Clements, Fire Chief
Police Department – Anthony Rees, Police Chief
Service Department – Matthew Taylor, Service Director
Planning & Zoning – Mark McCormack, Director
Administration – Cory Wm. Wright, Township Administrator

PUBLIC HEARINGS

OLD BUSINESS

NEW BUSINESS

A. CONSENT AGENDA

- 1. Approval of Minutes**
 - a. December 9, 2025 Regular Meeting Minutes
 - b. December 9, 2025 Zoning Meeting Minutes
 - c. December 15, 2025 Special Meeting Minutes
 - d. January 2, 2026 Reorganizational Meeting Minutes
- 2. Approval of Payments as prepared by Ronald B. Campbell, Fiscal Officer.**
- 3. Approval of Monthly Financial Report as prepared by Ronald B. Campbell, Fiscal Officer.**

B. MOTION AGENDA

1. Approval of Purchase Orders

Motion to approve of Purchase Orders exceeding \$15,000.00 as recommended by Cory Wm. Wright, Township Administrator.

2. Collective Bargaining Agreement Ratification

Motion to approve the general terms set forth within a signed Tentative Agreement to modify the Collective Bargaining Agreement between the Union Township Police Association Communications (Dispatchers/Clerks) Division and the Board of Trustees of Union Township with an effective date of November 1, 2025 through October 1, 2028, with wages approved and stated therein effective through March 11, 2029, and further authorizing the Board to ratify and execute the final contract documents once all agreed modifications are incorporated therein. This approval and ratification shall specifically be applicable to the Union Township Police Association Communications (Dispatchers/Clerks) Division.

3. ODOT Systemic Safety Sidewalk Grant – Old State Route 74 (Schoolhouse to Dogwood) Sidewalk

Motion to authorize the Township Administrator to execute a consultant contract with TEC Engineering, Inc. for design and engineering work, and a corresponding Local Public Agency (LPA) ODOT-Let Project Agreement with the State of Ohio Department of Transportation in furtherance of the Old State Route 74 (Schoolhouse Road to Dogwood Drive – PID 124595) ODOT Systemic Safety Sidewalk Grant Project.

4. ODOT Excess Land Contract Authorization

Motion to authorize the Township Administrator to execute and enter into an agreement to purchase excess land currently titled to the Ohio Department of Transportation, located along Clepper Lane, for an appraised contract price of \$432,000.00, and authorizing all other measures or actions relative thereto in furtherance of the same.

5. Property, Casualty & Liability Insurance Renewal: 2026-2027

Motion to authorize the Township Administrator to execute and enter into an agreement to bind coverage with Hylant Group and the Ohio Plan to renew the Township's primary property, casualty, liability and all-perils insurance coverage for the 2026-2027 Calendar Year, in an amount not to exceed \$350,000.00 for the policy year.

6. Union Township Cyber Coverage and Social Engineering Fraud Excess Insurance Coverage

Motion to authorize the Township Administrator to execute and enter into an agreement to bind coverage with Hylant Group, CFC, and Traveler's Insurance to secure a \$5,000,000 stand-alone Cyber Insurance Coverage Policy from CFC, with an additional \$1,000,000 stand-alone Social Engineering/Funds Transfer Fraud Insurance Coverage Policy from Traveler's Insurance, respectively, in a combined amount not to exceed \$80,000.00 for the policy year.

7. Union Township JEDD Board Appointments

Motion to approve the appointment of the following persons to positions on the following, various Union Township-City of Milford Joint Economic Development District Boards of Directors:

JEDD #1 Board of Directors Membership

1. Chance Truemper, Worker Member, New Term Ending 6/27/2030

JEDD #2 Board of Directors Membership

1. John Becker, Township Member, New Term Ending 3/15/2030

JEDD #8 Board of Directors Membership

1. Ralph Vilardo, Municipal Member (city appointed), New Term Ending 2/1/2030

C. LEGISLATION AGENDA

1. Resolution 2026-03 Resolution Authorizing the Sale of Surplus through GovDeals, Inc.

Adopt Resolution 2026-03, authorizing the sale of surplus personal property by use of the online auction system operated by Liquidity Services Operations LLC DBA GovDeals, Inc. pursuant to the terms and conditions of a Memorandum of Understanding (MOU) with Liquidity Services Operations, LLC, and re-approving the MOU.

2. Resolution 2026-04 Gleneste-Aicholtz Mixed Use Tax Increment Financing (TIF) District

Adopt Resolution 2026-04, approving the establishment of the Gleneste-Aicholtz Mixed Use Tax Increment Financing (TIF) District.

3. Resolution 2026-05 Resolution Initiating Zoning Text Amendment

Adopt Resolution 2026-05, initiating a zoning text amendment to the Union Township Zoning Resolution.

4. Resolution 2026-06 Resolution Initiating Zoning Text Amendment

Adopt Resolution 2026-06, initiating a zoning text amendment to the Union Township Zoning Resolution.

5. Resolution 2026-07 Then and Now Certificate – Civic Plus

Adopt Resolution 2026-07, authorizing the Township Fiscal Officer to issue a Then and Now Certificate for payment of expenditures.

COMMENTS FROM BOARD MEMBERS

UPCOMING EVENTS

- *The Union Township Zoning Commission will meet on Wednesday, January 28, 2026 at 7:00 p.m. to review one proposed zoning map amendment case, and an initiated text amendment regarding lighting regulations.*
- *The Union Township Board of Zoning Appeals is scheduled to meet on Thursday February 5, 2026 at 7:00 p.m., pending receipt of cases to consider. If no applications are received, no meeting will be held.*
- *The Board of Trustees next regular meeting is scheduled for Tuesday February 10, 2026 at 6:00 p.m.*
- *Township Offices will be closed on Monday, January 19, 2026 in observance of the Martin Luther King, Jr. Holiday.*
- *The Annual Christmas Tree Recycling Program runs through January 31, 2026. Trees may be dropped off at the Union Township Service Department, 4312 Gleneste-Withamsville Road. Be sure to remove all lights and decorations prior to drop off.*
- *Consider using the Union Township Retail Post Office in the lower level of the Civic Center for all of your shipping and mailing needs.*

ADJOURNMENT